

**DATE:** August, 2005

**TO:** Authorized Representative/Food Service Director

**FROM:** Dean Flaws, Commodities Consultant

**SUBJECT:** 6B (October) Release

**PLEASE ROUTE TO FOOD SERVICE DIRECTOR**

1. **6B Order Form**. Enclosed in this mailing you will find the 2<sup>nd</sup> Commodity Order form for the 2005-06 school year. The 2<sup>nd</sup> shipment of commodities 2005-2006 school year is being planned to start the week of Sept. 26. The delivery cycle takes approx. 5 weeks.
2. **Internet Ordering** is available for 6B. Go to the Internet address: [www.edinfo.state.ia.us](http://www.edinfo.state.ia.us), and enter your ID and password on the screen. Then click the submit button. **CLICK** Commodities on the Application menu screen. Now you have two options: General Information or Commodity Order Form. Select Commodity Order Form and click the **GO** button. Instruction booklets and videos are available by calling this office. Also enclosed in this mailing is a description of what is displayed on the computer version of the commodity order form.
3. **Split shipments (2005-2006)**. All schools are encouraged to use the Internet especially if you are a split site. **Split site fees will be charged this year even if you don't use a particular site.** Fees are \$39.00 for in town splits and \$65.00 for out of town splits. You will also now pay from each delivery/invoice used at each site. You won't see a consolidated warehouse release to pay your bill.
4. **Anticipated Dates when Commodity order form will be up and on the web:**

6A	Aug/Sept. Delivery	May 13 (Done)
6B	October Delivery	Sept. 2
6C	Nov./Dec. Delivery	Oct. 10
6D	January Delivery	Dec. 2
6E	Feb./Mar. Delivery	Jan 16
6F	April Delivery	March 2
5. **Deliveries short/damaged:** When commodities arrive at your school, the product unloaded should be carefully counted and checked to make sure you are receiving the correct amounts. If you discover a shortage or any damage, make sure the driver makes a note on the warehouse release and initials it. **You must have a driver's signature indicating a problem on your delivery, before any adjustment can be made on your billing.**

**6. Deletions and/or cancellations for 6A:**

- |                   |         |                                       |
|-------------------|---------|---------------------------------------|
| A) Cut-up Chicken | (#0324) |                                       |
| B) Peach Cups     | (#1611) |                                       |
| C) Mixed Fruit    | (#1341) | - <u>Reduced</u> only in MC Warehouse |

**7. Warehouse Rates for 2005-06**

Handling and Storage	\$1.39 per case
Dry storage rate for each additional month	.21 per case
Refrigerated storage for additional months	.36 per cwt. gross
Freezer storage for additional months	.60 per cwt. gross
Admin fees for processed commodities	.37 per case
Split Delivery charges – In Town	39.00
Out of Town	65.00

**8. Iowa Food and Distribution Program.** If you need additional information, commodity values, or forms for the Commodity Food Distribution programs, please visit our web site at: <http://www.state.ia.us/educate/ecese/fn/commdist/>. You may also visit USDA's Food Distribution Program website at [www.fns.usda.gov/fdd/news](http://www.fns.usda.gov/fdd/news).

**9. All commodity values** for this school year (05-06) will be found on the Bureau web page or will be found enclosed in this mailing.

**10. Processed Commodity Food Items for 2005-2006.** All food items coded 2500 or above are processed food items and are an extra cost to your school district. You will be allocated one (1) of each item for all processed foods coded 2500 or above. If you ***do not*** want this product, you must put a "0" in the amount wanted column. You ***do not*** have to take these processed food items. Please note that there is a difference between the commodity value and the price of each item. The commodity value is the amount in each unit of product that is deducted from your school entitlement, unless it is a bonus commodity. The price of each item is the cost of the finished processed product. The school cost does not include the per case shipping and handling fee charged by Keck, Inc. for each case of product shipped. These are all optional products. The costs will be included in the amount you pay Keck, Inc. There will be ***no*** separate billings for processed products. New processed items for this year are items #2549, #2567, #2560 and 2561.

**11. Home Ec may use commodities.**

Several questions have arisen regarding the use of commodities in Home economics classes. The regs say the following regarding the use of donated foods in home economics courses:

*School food authorities receiving donated foods under this part may use such foods for the purpose of training students in home economics, including college students if the same facilities and instructors are used for training both high school and college students in home economics courses. Home economics includes classes in general home economics, food purchases, nutrition, food preparation, cooking, child care and health. The State Agencies position would be consistent with the federal policy, "may". There is no requirement on the part of School Food Authorities to share donated foods with home economics. In addition if they choose to share, they do not need to share all of the various*

*types of products made available and may place limitations on the quantity. They may also charge the home economics program the cost of the SFA had to pay to receive the product, essentially shipping, handling, and storage. Our interpretation of the regs would be that the first priority for the product would be the school meal program. If the product can be shared without negative or significant negative impact to the school meal program, then it would seem likely the SFA would be willing to share to support the instructional home economics program for students. Again, however even if there is no negative impact, they would not be required by USDA or DE to share.*

**12. Commodity Phone Numbers:**

a.) Dean Flaws, Commodity Consultant	515-281-4032
b.) Mary Jo Clark, Commodity Assistant	515-281-4751
c.) Julia Thorius, Bureau Chief	515-281-4757
d.) Janelle Loney, Bureau Secretary	515-281-5356
e.) Jenni Arnold, Admin. Asst. Keck, Inc.	515-244-5631
f.) Nancy Knox, Des Moines Cold Storage	515-262-6560
g.) Eldon Reinhart, Mason City Cold Storage	641-424-8369
h.) Jennifer Chapman, Cloverleaf, Sioux City	712-279-8016

**13. If your school needs any of the following commodity booklets, please let Mary Jo or myself know:**

- a. "Commodity Processor Fact Booklet" (2005-06 Edition)
- b. "Single Inventory" booklet
- c. "Commodity Ordering by Internet"

**14. The commodity assistance rate has been established for the 2005-06 school year.** The new rate is \$.1750 per meal which is the basis for you figuring your entitlement for this school year. To figure your entitlement you need to do the following:

$$\begin{aligned} &\text{Average Daily Participation (ADP) (2005 Data)} \\ &\text{X Meal Rate (2005-06 rate) = .1750} \\ &\underline{\text{X \# of School Days (180)}} \\ &=\text{Entitlement} \end{aligned}$$

**15. The State of Iowa has sent NFD milk** to the GAGE Company, Café Favorites, Eastside Entrees and Schrieber Cheese Company. If you receive products from these vendors, talk to your local distributor to see if you can purchase any food items with NFD milk in them, at a discounted price or a rebate.

**16. Keck, Inc. out of Des Moines**, will provide the transportation of commodities to Iowa schools. They will utilize 3 warehouses for the storage of commodities. The warehouses are located in Des Moines, Mason City, and Sioux City.

**17. Enclosed in this mailing** is the commodity purchase plan for 2005-2006 and during what delivery cycle they are planned to be offered.

**18. New Commodity Advisory Council members for 2005-06.**

- a). Joyce Flink, Odeboldt-Authur CSD
- b). Jeff Reaves, Webster City CSD
- c). Nancy Michels, Independence CSD
- d). Dalieth Johnston, East Green CSD
- e). Sandy Sergeant, Prairie City-Monroe CSD

Welcome to our council. The first meeting is scheduled for Friday October 14.  
Thank you for volunteering.

Sincerely,

Dean Flaws, Commodities Consultant (515-281-4032)  
Mary Jo Clark, Commodities Assistant (515-281-4751)  
Bureau of Nutrition Programs and School Transportation

Enclosures